

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

Thursday, 7 December 2023 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND



Martin Reeves
Chief Executive

November 2023

Contact Officer: **Democratic Services**
Email: committees.democraticservices@oxfordshire.gov.uk

Membership

Chairman – Councillor Liz Leffman (Leader, Oxfordshire County Council)
Vice Chairman - Sam Hart (Buckinghamshire Oxfordshire Berkshire West ICB)

Board Members:

Councillor Joy Aitman	West Oxfordshire District Council
Ansaf Azhar	Corporate Director of Public Health & Community Safety, Oxfordshire Co Co
Councillor Tim Bearder	Cabinet Member for Adult Social Care, Oxfordshire Co Co
Stephen Chandler	Executive Director: People, Oxfordshire Co Co
Councillor Phil Chapman	Cherwell District Council
Anne Coyle	Interim Corporate Director for Children's Services, Oxfordshire Co Co
Councillor Maggie Filipova-Rivers	South Oxfordshire District Council
Karen Fuller	Corporate Director of Adult Social Care, Oxfordshire Co Co
Caroline Green	Chief Executive, Oxford City Council (District Representative)
Councillor John Howson	Cabinet Member for Children, Education & Young People's Services, Oxfordshire Co Co
Dan Leveson	Place Director for Oxfordshire, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board
Councillor Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety, Oxfordshire Co Co
Grant MacDonald	Interim Chief Executive, Oxford Health NHS Foundation Trust

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Kerrin Masterman	GP Representative
Professor Sir Jonathan Montgomery	Chair, Oxford University Hospitals NHS Foundation Trust
Don O'Neal	Chair, Healthwatch Oxfordshire
Councillor Helen Pighills	Vale of White Horse District Council
David Radbourne	Regional Director Strategy and Transformation, NHS England
Councillor Louise Upton	Oxford City Council

Notes:

- ***Date of next meeting: 14 March 2024***

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome by Chair**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declarations of Interest - see guidance note opposite**
- 4. Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. In line with current Government advice, those attending the meeting in person are asked to consider wearing a face-covering.

Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. 9 am on xxx. Requests to speak should be sent to cameron.maclean@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be considered. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

- 5. Note of Decisions of Last Meeting (Pages 1 - 12)**

To approve the Note of Decisions of the meeting held on 5 October 2023 (HBW5) and to receive information arising from them.

Quick verbal update on SEND

- 6. Update on the Oxfordshire Winter Plan and Vaccinations (Pages 13 - 80)**

Update to be presented by Lily O'Connor and Dan Leveson.

- 7. Health and Wellbeing Strategy (Pages 81 - 170)**

Organisations across the Health and Wellbeing Board have developed a new Oxfordshire Health and Wellbeing Strategy for 2024-2030 (Annex 2), which has been informed throughout by the Integrated Care System (ICS) Strategy and the Oxfordshire

Joint Strategic Needs Assessment (JSNA). The strategy content has been developed through a process of early engagement with people and communities across Oxfordshire, a workshop with the Health and Wellbeing (HWB) Board, full public consultation and several HWB Board discussions. A cross-organisational Task and Finish group has led the work on behalf of the HWB Board throughout the process.

The Health and Wellbeing Board is RECOMMENDED to

- Note the content of the public consultation report (Annex 1) which contains the consultation methodology, summary of feedback received and how it has informed the strategy.
- Approve the content of the full final strategy (Annex 2) as the final version of the Board's Health and Wellbeing Strategy for 2024-2030.
- Support plans to publicise the Strategy in January 2024 when it is fully launched.
- Note that Officers plan to bring to the Board meeting in March 2024 a delivery plan and outcomes framework to support strategy implementation.

8. Adults Safeguarding Annual Report (Pages 171 - 178)

The report summarises the work of the Oxfordshire Safeguarding Adults Board (OSAB) and its partners over the course of the year 2022-23. It is a requirement set out in the Care Act 2014 statutory guidance that the Local Authority receive a copy of the report and that they "will fully consider the contents of the report and how they can improve their contributions to both safeguarding throughout their own organisation and to the joint work of the Board" (Chapter 14, para 161).

The Report is not produced as a document but as a webpage. It is accessible via this link: [Safeguarding Adults Board Reports - Oxfordshire Safeguarding Adults Board \(osab.co.uk\)](https://osab.co.uk).

The Health & Wellbeing Board is RECOMMENDED to note the contents of the report and its conclusions.

9. Children's Safeguarding Annual Report (Pages 179 - 214)

This paper highlights findings from the Board's annual report on the effectiveness of local arrangements to safeguard and promote the welfare of children in Oxfordshire.

Health and Wellbeing Board is RECOMMENDED to note the annual report of the Oxfordshire Safeguarding Children Board senior safeguarding partners and to consider the key messages.

10. Report from Healthwatch Oxfordshire (Pages 215 - 220)

To report on views of health care gathered by Healthwatch Oxfordshire.

11. Performance Report (Pages 221 - 224)

To receive an update on latest performance against agreed HWB metrics.

12. Reports from Partnership Boards (Pages 225 - 240)

To receive updates from Partnership Boards. Reports from –

- Place-base Partnership – Dan Leveson
- Health Improvement Board - Cllr Pighills
- Children's Trust Board – Cllr Howson

13. Forward Work Programme (Pages 241 - 242)

Members to note the items on the Forward Work Programme.

14. AOB